

# **Ashby Art Club Constitution**

**October 2025 – agreed at AGM 6<sup>th</sup> October 2025**

## **Objective of the Club**

To encourage the appreciation and practice of art.

## **Membership**

Membership will be open to all from the age of 18 on payment of the appropriate subscription. Potential new members may attend 1 free taster session before deciding whether to join the Club. Members of the public may attend demonstrations or workshops upon payment of the appropriate charge.

## **Subscriptions**

The annual subscription shall be determined at the AGM and shall be due from the 1<sup>st</sup> of September -30<sup>th</sup> in each year. Membership fee is reduced after the Easter Exhibition and thereafter reduced on a sliding scale as detailed in the Standard Procedures for Membership.

## **Management**

The management of the Club shall be vested in the committee which shall consist of Chair, Membership Secretary, Treasurer and not less than two other members. The Committee shall normally include members with responsibility for social media and event organisation as well as ordinary members. The Committee shall have power to co-opt additional Committee members or set up sub-committees.

The Term of the Office of the Chair is 3 years. There is no fixed Term of Office for the role of Treasurer or Membership Secretary.

No person shall hold the post of Chair for longer than 3 consecutive years. A person who has served a 3-year term as Chair shall not be eligible for re-election as Chair for a minimum of 1 year.

## **Annual General Meeting (AGM)**

An Annual General Meeting shall be held in October or November each year at no less than seven days' notice. At the AGM the business will include the election of officers for the ensuing year, the examination of the balance sheet for the previous year and reports by the Membership Secretary and Treasurer. At any General Meeting the total of not less than one quarter of the Club membership shall form a quorum. Minutes will be taken.

## **Other General Meetings**

A Special General Meeting, to which all Club members will be invited, may be called at any time at the discretion of the Committee or at the request of a minimum of one third of the members. No less than seven days' notice shall be given prior to any such Special General Meeting. Minutes will be taken.

## **Committee Meetings**

The Chair shall call formal Committee meetings as and when necessary. At any Committee meeting three or more committee members shall form a quorum. Minutes will be taken.

## **Finances**

Financial transactions on the Club bank account shall require the signatures of any two of the Treasurer, Secretary or Chair. The annual accounts statement (balance sheet) shall be audited by an ordinary member before being presented at the AGM.

## **Assets**

A list shall be maintained of the assets of the club. These may include camera, tripod, card readers, and exhibition equipment. The list shall include the keepers of the assets, their location, whether such assets are insured or not and any other information which may be needed. The keeper of any assets shall report the state of assets prior to the AGM so that the Treasurer may report any changes or discrepancies. Responsibility for the assets of the Club shall be delegated by the Committee. Keepers of the assets shall take all reasonable steps to maintain the integrity of the assets. Losses or breakages shall be reported to the Treasurer as soon as possible. Disposal of any asset shall be by agreement of the Committee.

As office bearers of the Ashby Art Club, the undersigned hereby certify that this is the current Constitution of the club as agreed at the AGM held on 6<sup>th</sup> October 2025.

Chair: Surenne Marshall

Treasurer: Caroline Hogarth

Membership Secretary: Victoria Chadwick